



Policy Name:	Volunteer Requirement Policy		
Policy Number:	004		
Policy Approval Date:	September 18, 2018	Policy Review Date:	January 15, 2023
Policy purpose: To ensure that all families meet their volunteer requirements.			
Policy Scope: This policy applies to all families who have a child registered with Scottish United SC.			
Policy Statement: Edmonton Scottish United SC encourages its families to be active participants in the operations of our club. Families are required to commit to a one volunteer shift, event or agreed-upon commitment each season. The club will strive to provide ample volunteer opportunities will be offered throughout the season. Coaches (3 per team) and team managers (1 per team) are exempt from this requirement. Please note that this commitment is per household, not per player (e.g. 3 players registered to Scottish United SC = 1 volunteer commitment).			
Policy Elements/Procedures: <ol style="list-style-type: none"> 1. Prior to the beginning of each season, the Volunteer Committee will identify volunteer needs for the Club and provide them to the Board of Directors for approval. 2. Seasonally, the Board of Directors will also identify the fee for each player family, as well as the deadline by which volunteer requirements must be fulfilled. 3. Player families will be informed of the volunteer needs/opportunities spanning the season. 4. Coaches, assistant coaches, managers, members of Standing Committees and families whose children participate in the Leaders-in-Training Program are exempt from the Volunteer Requirement. 5. Outside of club-offered opportunities, only the Volunteer Committee may approve of work performed by members as satisfying this requirement - coaches and managers are not able to approve. 6. Payment of registration fees will constitute an acceptance of the Volunteer Requirement, acknowledged digitally via the Club's registration platform. 7. If families do not wish to participate in the volunteer activities, families may immediately provide payment for the full amount of the volunteer requirement. Payments are not refundable. 8. Families of players who have had their fees waived by the Club due to reasons of hardship are required to participate in the fundraising activities. The Club expects player families to make every effort to be engaged in Club activities in recognition of opportunities provided to them by the Club. 9. Families with multiple players in the Club will fulfill a single volunteer requirement and their fulfilled commitment will be tracked via their oldest child. 10. If families do not complete their volunteer requirement, the oldest returning child's account will be charged the Volunteer Requirement Fee. 11. Returning families who have not completed their Volunteer Requirement AND have not paid the associated fee will not be able to register in subsequent seasons until the fee is paid in full. 			
Approved by: The Board of Directors -			